

Successful Project Management Training

Overview

This course is intended for senior analysts, project team leaders, and project managers who need to build and/or sharpen their Project Management skills and to run successful projects.

Audience

This course is intended for senior analysts, project team leaders, and project managers who need to build and/or sharpen their Project Management skills and to run successful projects.

Skills Gained

- Project Management - Overview
- Management Background - Duties, Why Projects Fail, Basic Management Skills
- Starting a Project
- Project Charter
- Statement of Work
- Work Breakdown Structure - Phase, Product, Task Breakdown
- Building a Network - Early/Late Start/Finish, Slack, Critical Path
- Estimating Techniques
- Scheduling - GANTT Chart
- Project Evaluation - Technical, Schedule, Budget
- Changing the Project
- Termination
- Write a post-project report extolling the virtues of your team's superb work on the project in this class.

After completing this course, the student should be able to:

- Define the project management process
- Define project management skills
- Develop a project charter, statement of work, work breakdown structure, network diagram, estimates, and schedules
- Identify project manager functions and responsibilities
- Discuss the importance of developing project alternatives
- Develop Change management procedures
- List the tools and techniques that lead to project success.

Prerequisites

Previous project experience is recommended, but not required.

Duration Four Days.

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The training course outline shown above is a standardised version representing all the dates available and may vary from the course you attend. You will be sent the supplier's course outline when you enquire about a specific date.

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